



Our Lady of Mercy Parish Activity Center
 400 Marquette Avenue, Baton Rouge, Louisiana 70806
 29 December 2018, 8:00 a.m. - 7:00 p.m.

CONSULAR SERVICES

1. ePassport Services
2. Notarials (Acknowledgment/Authentication)
3. Civil Registry (Report of Birth/Marriage)
4. Dual Citizenship

A. FOR PASSPORT APPLICATIONS

1. Please register with the office of Honorary Consul Robert G. Romero at phillhoncon.la@gmail.com or call 504-914-1032/504-533-9822 for appointment.
NO REGISTRATION. NO APPOINTMENT.
 Appointment will be confirmed through email.
2. Up to 160 applicants only.
FIRST COME, FIRST SERVED
3. No walk-in applicants will be entertained.
4. Submit your applications to the Passport Processor at the consular venue.
5. For the forms and requirements, click on www.chicagopcg.com/forms_eppt.html
6. **INCOMPLETE APPLICATIONS AND REQUIREMENTS WILL NOT BE ACCEPTED**
7. Bring a self-addressed stamped envelope (SASE) to be submitted along with your application to the passport processor.
 One SASE per client.

B. FOR DUAL CITIZENSHIP APPLICATIONS

1. Applications must be mailed to:
Philippine Consulate General
 122 S. Michigan Avenue, Suite 1600
 Chicago, IL 60603
Attention: Consular Outreach - Baton Rouge, Louisiana
2. Applications should be received at the Consulate in Chicago not later than 21 December 2018.
3. No walk-in applicants will be served
4. Download the application form and requirements at www.chicagopcg.com/forms/newdualform.pdf
 For queries, please call Ms. Maria Victoria I. Rivera at Tel. No.: 312-583-0621 ext. 11. or email address: outreach.batonrouge@gmail.com
5. Applications with missing requirements will not be processed.
6. Notifications of appointment time will be emailed by the Consulate before the outreach date.
7. Send a self-addressed stamped envelope (SASE) along with your application. One SASE per client.

C. NOTARIAL/CIVIL REGISTRY

1. Submit the documents to the Processor at the consular venue.
2. Applicants do not have to get an appointment. **FIRST COME, FIRST SERVED.**
3. Applicants can download the forms (SPA, Report of Birth, etc.) and list of requirements from www.chicagopcg.com/forms.html.
 For queries, please call Ms. Maria Victoria I. Rivera at Tel. No.: 312-583-0621 ext. 11, or email address: outreach.batonrouge@gmail.com
4. Applications with missing requirements will not be processed.

NOTE: ONLY CASH PAYMENT WILL BE ACCEPTED FOR CONSULAR SERVICE FEES

