



**CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES  
CHICAGO**



07 October 2024

**REQUEST FOR QUOTATION  
(CONSTRUCTION OF NEW DRIVEWAY)**

Sir/Madam,

We would like to request for your lowest price quotation for the item described below, subject to the following:

1. Quotations submitted to this Office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved Purchase/Job Order will be served to the supplier/contractor;
2. The Philippine Consulate General reserves the right to reject, or to accept any offer it may deem most advantageous to the Government;
3. Goods/Services supplied or delivered shall be subject to the usual inspection by the Philippine Consulate General's duly authorized representative;
4. Payment will be effected in compliance with the Philippine Government's prescribed accounting and auditing requirements; and
5. Your quotation should include the costs for the following, among others, involving the property at 945 Timberhill Road, Highland Park, Illinois:
  - **CONSTRUCTION OF NEW DRIVEWAY**
    - Removal of old and cracked pavement and other obstacles and debris
    - Leveling of the ground and ensuring new foundation
    - Placement of a new driveway to level the parking pad going into the garage
    - Others
      - Render labor and purchase of materials
      - Obtaining and processing of permits, documents and other legal requirements
      - Removal and hauling of all resulting dirt and debris
      - Flexible working hours from 7:00 am to 4:00 pm, Monday-Friday, provided work is completed in substantial compliance with the contract, by 31 December 2024
      - Acceptance of checks as a mode of payment
      - Scheduled payment terms
6. A survey of the subject property is attached, for reference.

7. Quotations must be submitted to the Philippine Consulate General in Chicago Bids and Awards Secretariat on or before 1700H (5pm) of 15 October 2024. Quotations received after the deadline will not be accepted.
8. The Philippine Consulate General in Chicago reserves the right to reject, or to accept any offer it may deem most advantageous to the Government.

Prepared by:

  
**JANICE KATHLENE E. LOBIEN**  
Acting Property Officer and  
Bids and Awards Committee Secretariat

  
**RICHARD P. OSEA**  
Bids and Awards Committee Secretariat

Noted by:

  
**RYAN FRANCIS D. GENER**  
Bids and Awards Committee  
Chairperson





**CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES  
CHICAGO**



**TERMS OF REFERENCE**

**OFFICE : Philippine Consulate General in Chicago**

**PROJECT : CONSTRUCTION OF NEW DRIVEWAY AT THE OFFICIAL  
RESIDENCE OF THE PHILIPPINE CONSUL GENERAL**


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The Philippine Consulate General in Chicago (Chicago PCG), intends to hire the services of a provider that can conduct construction of new driveway at the Official Residence of the Philippine Consulate General located at 945 Timberhill Road, Highland Park, Illinois 60035.

A survey of the subject property is attached for reference.

Following are the terms of reference for this procurement:

- **CONSTRUCTION OF NEW DRIVEWAY**
  - Removal of old and cracked pavement and other obstacles and debris
  - Leveling of the ground and ensuring new foundation
  - Placement of a new driveway to level the parking pad going into the garage
  - Others
    - Render labor and purchase of materials
    - Obtaining and processing of permits, documents and other legal requirements
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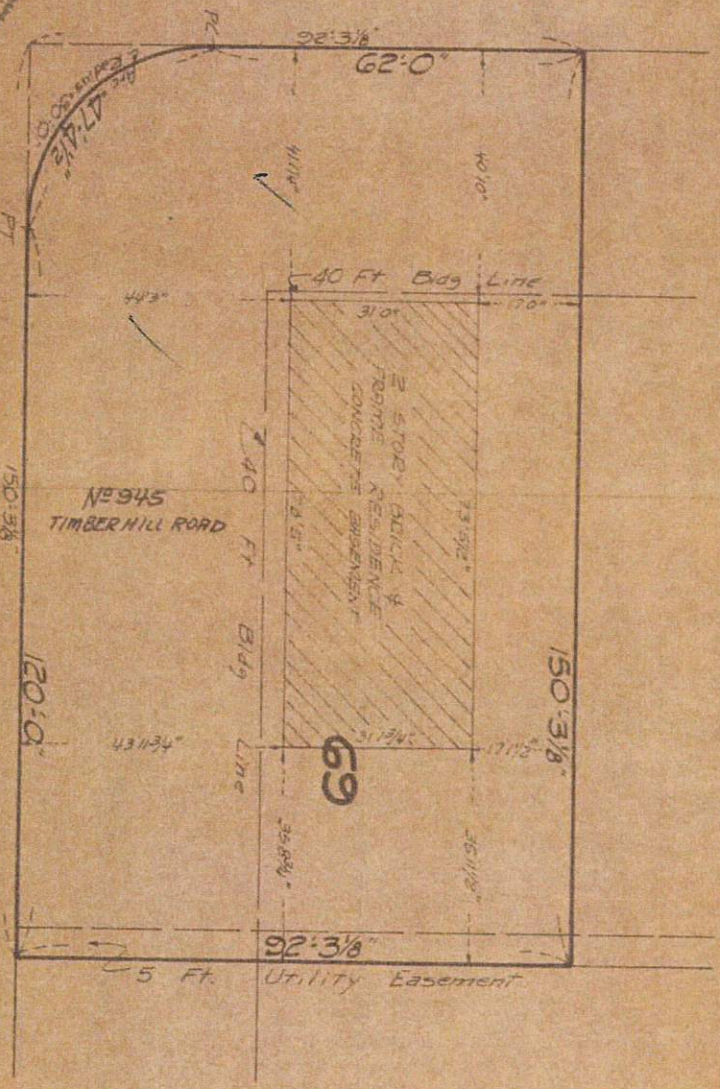
  
**J. SUSANA V. PAEZ**  
Consul General and  
Head of Procuring Entity

Chicago, 07 October 2024

BY  
**NELSON, HARKER AND MOLOY, Inc.**  
 REGISTERED LAND SURVEYORS  
 OF

Lot 69 in Highland Park South, being a Subdivision of part of the North 1/2 of the Southwest 1/4 of Section 50, Township 45 North, Range 12 East of the 3rd Principal Meridian, in Lake County, Illinois.

HASTINGS AVE.



TIMBER HILL ROAD

For **Chicago Construction Co.**  
 SCALE: 1 inch equals 60 feet  
 These sheets, together with each other, comprise all plans, sections, building and report ANY DISCREPANCY IN MEDIANEY  
 Order No. **640609-69**  
 Book No. **5-43-12 Page 30**



Building lines, if any, shown herein are building lines shown on the recorded subdivision. City Council local authorities for building lines established by local ordinance.

State of Illinois  
 County of Cook  
 I, **NELSON, HARKER & MOLOY INC.**, hereby certify that the above described property, by a Registered Surveyor, of this property described herein and that I am a true and correct representation of said survey.  
 Chicago, Illinois, David M. Nelson, Surveyor  
 Surveyed by **Edward H. Moloy**  
 NELSON, HARKER & MOLOY, INC.

