



07 October 2024

**REQUEST FOR QUOTATION
(LANDSCAPE RENOVATION)**

Sir/Madam,

We would like to request for your lowest price quotation for the item described below, subject to the following:

1. Quotations submitted to this Office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved Purchase/Job Order will be served to the supplier/contractor;
2. The Philippine Consulate General reserves the right to reject, or to accept any offer it may deem most advantageous to the Government;
3. Goods/Services supplied or delivered shall be subject to the usual inspection by the Philippine Consulate General's duly authorized representative;
4. Payment will be effected in compliance with the Philippine Government's prescribed accounting and auditing requirements; and
5. Your quotation should include the costs for the following, among others, involving the property at 945 Timberhill Road, Highland Park, Illinois:
 - **LANDSCAPE RENOVATION**
 - New enriched garden soil
 - Removal of mature bushes and replanting of new ones
 - Removal of rotting tree stumps and roots; stones and rocks
 - Aesthetic garden landscape with areas for flowers
 - Planting of suitable plants for aesthetic enhancement
 - Making the yard more even and refilling the holes
 - Installation of new brick pavers on the walkway in front of the property
 - Removal of old concrete tiles by the entrance areas of the family room and formal dining room and installation of new brick pavers on both sides
 - Repair / replacement of sprinkler system
 - Level off the grounds with new sod and grass
 - Building of retaining walls, foundations, and other structures
 - Others
 - Render labor and purchase of materials
 - Obtaining and processing of permits, documents and other legal requirements
 - Removal and hauling of all resulting dirt and debris

- Flexible working hours from 7:00 am to 4:00 pm, Monday-Friday, provided work is completed in substantial compliance with the contract, by 31 December 2024
 - Acceptance of checks as a mode of payment
 - Scheduled payment terms
6. A survey of the subject property is attached, for reference.
 7. Quotations must be submitted to the Philippine Consulate General in Chicago Bids and Awards Secretariat on or before 1700H (5pm) of 15 October 2024. Quotations received after the deadline will not be accepted.
 8. The Philippine Consulate General in Chicago reserves the right to reject, or to accept any offer it may deem most advantageous to the Government.

Prepared by:


JANICE KATHLENE E. LOBIEN
Acting Property Officer and
Bids and Awards Committee Secretariat


RICHARD P. OSEA
Bids and Awards Committee Secretariat

Noted by:


RYAN FRANCIS D. GENER
Bids and Awards Committee
Chairperson



**CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
CHICAGO**

TERMS OF REFERENCE



OFFICE : Philippine Consulate General in Chicago


**PROJECT : LANDSCAPE RENOVATION AT THE OFFICIAL RESIDENCE OF
THE PHILIPPINE CONSUL GENERAL**

The Philippine Consulate General in Chicago (Chicago PCG), intends to hire the services of a provider that can conduct landscape renovation at the Official Residence of the Philippine Consulate General located at 945 Timberhill Road, Highland Park, Illinois 60035.

A survey of the subject property is attached for reference.

Following are the terms of reference for this procurement:

- **LANDSCAPE RENOVATION**
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 - Removal of mature bushes and replanting of new ones
 - Removal of rotting tree stumps and roots; stones and rocks
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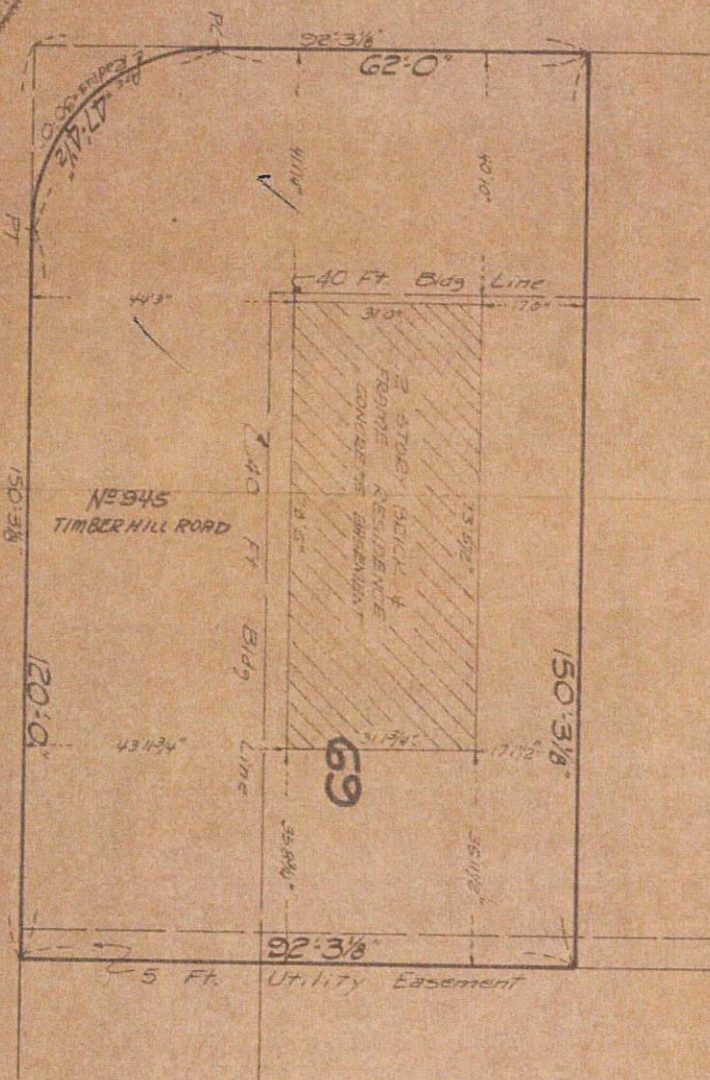

J. SUSANA V. PAEZ
Consul General and
Head of Procuring Entity

Chicago, 07 October 2024

HASTINGS AVE.

NEISON, HARKER AND MOLLOY, INC.
REGISTERED LAND SURVEYORS

Lot 69 in Highland Park South, being a subdivision of part of the North 1/2 of the Southwest 1/4 of Section 36, Township 43 North, Range 12 East of the 3rd Principal Meridian, in Lake County, Illinois.



TIMBER HILL ROAD

For **CHICAGO CONSTRUCTION CO.**
SCALE: 1 inch equals 20 feet.
Please check Local Ordinances with Detail who prepare all plans, before building and report ANY DISCREPANCY IMMEDIATELY.
Please see the Order No. building references to this survey.
Order No. 640609-69
Book No. 5-43-12 Page 30



Building lines, if any, shown herein are building lines shown on the recorded subdivision plat. Cannot be used as evidence for building lines established by local ordinance.

State of Illinois
County of Cook
I, **NEISON, HARKER & MOLLOY INC.**, hereby certify that the same has been made under the direction, by a Registered Surveyor, of the property described herein and that there is a correct representation of said survey.
Chicago, Illinois, this 14th day of August, 1969
Surveyed by Edward J. Molloy
NEISON, HARKER & MOLLOY INC.

