



**CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
CHICAGO**

EFFECTIVE 19 MARCH 2018, THE FOLLOWING SCHEDULE FOR FILING AND RELEASING OF PASSPORT, NOTARIALS, CIVIL REGISTRY AND VISA APPLICATIONS, AND FILING AND OATH-TAKING FOR DUAL CITIZENSHIP APPLICATIONS WILL BE OBSERVED:

NATURE OF APPLICATION	PROCESSING SCHEDULE	RELEASING SCHEDULE
PASSPORT (NEW / RENEWAL)	9:00am – 4:00pm	FOR PICK-UP 2:00 pm - 4:00 pm Note: Applicants may visit the Consulate’s website (www.chicagopcg.com) to check whether their passports are ready for pick-up. FOR MAILING Applicants may receive their new passports by mail within 6 to 8 weeks from date of filing of application.
LEGALIZATION (ACKNOWLEDGMENT/ AUTHENTICATION/ CERTIFICATION)	Walk-in Applications 9:00 am – 12:00 noon 12:01 pm – 4:00 pm Mailed Applications	➡ 2:00 pm - 4:00 pm (same day pick-up) ➡ 2:00 pm - 4:00 pm (next day pick-up) Applicants may also choose to have their documents mailed to them by providing a prepaid mailing envelope with tracking number. ➡ 5 working days from receipt of the documents by the Consulate.
CIVIL REGISTRATION (REPORT OF MARRIAGE/ REPORT OF BIRTH/ REPORT OF DEATH)	Walk-in Applications 9:00 am – 12:00 noon 12:01 – 4:00 pm Mailed Applications	➡ 3:00 pm – 4:00 pm (same day pick up) ➡ 3:00 pm – 4:00 pm (next day pick up) Applicants may also choose to have their documents mailed to them by providing a prepaid mailing envelope with tracking number. ➡ 5 working days from receipt of the documents by the Consulate.
DUAL CITIZENSHIP (R.A. 9225)	Walk-in applications 9:00 am – 12:00 noon Mailed/Pre-approved applications	Oath-taking Every Tuesday, Wednesday and Thursday at 3:00 pm The Processor will set the date of the oath-taking in consultation with the applicant. NO SAME DAY OATH-TAKING The Processor will set the date of the oath-taking in consultation with the applicant.
VISA	Walk-in applications 9:00am – 4:00pm Mailed Applications	For pick-up or mailing after 5 working days from receipt of application. Expedited Issuance: Within 1-2 days (additional US\$10.00 fee) ➡ 5 working days from receipt of application Note: Visa Officer may need additional days to process certain types of Visa applications.
TRAVEL DOCUMENT	Walk-in Applications 9:00 am – 12:00 noon 12:01 – 4:00 pm Mailed Applications	➡ 2:00 – 4:00 pm (same day pickup) ➡ 2:00 – 4:00 pm (next day pick-up) ➡ 5 working days from receipt by the Consulate of the documents.

FOR MORE INFORMATION ABOUT CONSULAR MATTERS, PLEASE VISIT THE CONSULATE WEBSITE AT www.chicagopcg.com.